

Tuition Agreement 2020-2021

This agreement is entered into by the undersigned parent/guardian (referred to as "you" or "your") of the child named below and Concord United Methodist Preschool (referred to as "we", "us", "our", or "school") on the terms and conditions set out below:

- ❖ The Registration Fee of \$125.00 is non-refundable. This is a fee charged at enrollment and will secure an enrollment space until the first day of school.
- ❖ The Supply Fee of \$25 is charged in August and is non-refundable.
- ❖ The tuition for the _____ class is currently \$_____ month for the 2020-21 school year.
- ❖ September 2020 tuition will be withdrawn in June of 2020, or due upon enrollment should enrollment occur after July 1, 2020. All tuition and/or fees are non-refundable.
- ❖ Monthly tuition for October 2020 – May 2021 will be withdrawn on the 1st or the 15th day of the preceding month (September 2020 – April 2021) per your auto-draft agreement.
- ❖ Please see the current school calendar for start and end dates, holidays, and other possible closure dates. Days that Knox County closes due to inclement weather, Concord UM Preschool will be closed. If there is a delayed start, the preschool will open at 10am. There will be no make-up days or tuition credit and/or refund due to any closures, scheduled or otherwise.
- ❖ For each of your payments that are returned to our bank unpaid, you agree to pay, upon notice to you of the payment, an amount equal to that of the returned payment plus a \$30.00 collection charge.
- ❖ Because our program requires us to engage staff based upon the number of children enrolled, we cannot give tuition refunds or vacation credit for days your child is absent.
- ❖ If you terminate your child's enrollment, a 30-day written notice must be submitted to place in the student's file.
- ❖ All enrollment fees must be paid by check, money order, or through auto-draft.
- ❖ Monthly tuition must be paid through auto-draft.

Child's Name

Parent/Guardian Signature

Date



Tuition/ Fee Payment Auto-Draft Form

Child's Name(s) _____

Parent Email Address _____

- My child's registration fee of \$125 will be paid by:

Cash Check # _____ The bank account on file or listed below, upon registration

- My child's supply fee of \$25 will be transferred from my account on August 1, 2020.

- I would like my child's 9 tuition payments of \$_____ each for the 2020-21 school year to be transferred from the below account on the

1st OR 15th of the following months:

*June 2020 (or upon receipt)

*September 2020 – April 2021

I authorize Concord United Methodist Preschool to process debit entries from my account. Cancellation of this agreement requires 10 days written notice.

Please use my bank account already on file. OR

Use the information below.

Accountholder Name _____ Phone _____

Address _____ City _____ State _____ Zip _____

Bank or Credit Union Name _____

Bank or Credit Union Address _____ City _____ State _____ Zip _____

Routing Transit Number _____ Account Number _____ Checking Savings

Signature _____ Date _____

****Please attach a voided check****